

Draft Minutes
Digital Forensics Sub-Committee Meeting
American Hebrew Academy Board Room
4334 Hobbs Road
Greensboro, North Carolina

June 9, 2008

Staff Present

Attorney Charles McDarris
Tim Pressley
Susan Harrison

Committee Members

Bill Booth
Steve Johnson
Sally Pleasant
Mack Donaldson
Berkley Blanks

Guest Present

Brian Smith
Jeffrey Covington
Leslie Denton

Wayne Hancock
Gary Thomas
Larry Daniel

Cathy Dugan
Jeff Kiker

Chairman Bill Booth called the sub-committee meeting to order at 10:15 am on Monday June 9, 2008. Mr. Booth thanked those in attendance and advised the discussion would be to determine if a separate license would be required for this type of business, type of education required and who would or would not need to hold this license.

All in attendance were in agreement a license was needed for the individuals that were doing the analysis of computer forensics.

It was also determined that an individual holding a Private Investigator License could apply for the Digital Forensics License, however, just by holding a PI License would not qualify the individual for a Digital Forensics License.

It was determined the main guidelines would be the Federal DOJ Standards.

It was determined continuing education would be required for this license.

It was determined that anyone applying must have a certificate from the software product they use.

It was determined a license would be required at the point of collection in order to preserve the chain of evidence.

It was determined there would not be a PPSB test as part of the qualifications.

It was determined the standards would be those already required in 74C along with additional requirements for experience.

It was determined this would be a standard license.

It was determined the licensee would be allowed to have Associates like the Private Investigators.

It was determined there would be the following:

- A. Standard background investigation
- B. Verification of Experience, at least three years
- C. Software must be approved with a certificate being presented to the applicant.
- D. There would be a grandfather clause.
- E. We will need to determine if college credits will receive experience credit.

It was determined there should be exceptions for this license. Suggestions were

- A. Accountant
- B. Computer security specialist

Mr. Booth will draft a proposal to be presented to the Full Board on June 20, 2008.

Attorney McDarris advised we would need to draft a law and rules.

Meeting was over at :11:35 a.m.

Terry M. Wright
Director

Susan B Harrison
Recorder